



Worksheet I Actual Testing Summary

IBIS user acceptance testing for the Worksheet I Actual form was completed November 7-8th. Testing was completed by OSBM analysts and individuals from the following state agencies/divisions:

- Department of Commerce
- Office of State Controller
- Department of Cultural Resources
- Department of Administration
- University of North Carolina – General Administration
- University of North Carolina at Wilmington
- Division of Public Health (DHHS)
- Division of Health Service Regulation (DHHS)
- Division of Aging and Adult Services (DHHS)

The test of the Worksheet I Actual form provided valuable feedback about the IBIS system. The list below summarizes this test's major results.

- Encountered errors with the attachment upload indicator. The IBIS team is discussing streamlining the attachment management process within the system to ensure a seamless end-user experience.
- Encountered PDF issues, such as the PDF not displaying data that shows on the form. The PDF feature is under-going revision and the project team will address the identified issues.
- Encountered timing out errors when attempting to select cost centers for certain agencies. This appears to be associated with agencies with an extensive number of cost centers and this issue is being investigated.
- Received feedback about fund codes that show incorrectly for selected budget codes as well as cost center errors. The IBIS team is working to deactivate old funds, remove fund codes showing in the incorrect places, and edit cost center information. Data issues are being resolved on an on-going basis.
- Identified format issues such as having long titles truncated on the form (title is cut off without using the full space available) and having the "Update" button cut off on the data entry row. Format issues such as this have been noted and are in the process of being fixed.

The IBIS team is working to address issues identified during testing and will continue to make changes in the system based on testing results. As new deployments are made, end users will see the changes reflected in the system.